

Partners Monthly Progress Statement

Project Code 10500

Project Acronym VISICAST

Reporting Period: November '00 Report No: RNID07

Project Manager Name: John Low

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0 – Summary Expand all tables as necessary

<i>Main Achievements</i>
Recruitment strategy changed to solve difficulties in finding one person for all RNID objectives.
Progress towards implementing the Description of Work
Recruitment for two posts of Community worker and BSL level 3 trainer in progress
Highlights/Participated Problems for next period
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1 – Issues

1.1 Objectives

Objectives	Progress towards achieving objectives
6 Trial and evaluate the Application prototypes (WP6 Trials and Evaluation)	<ul style="list-style-type: none">Recruitment process for Community worker in progress. Advertising end Nov.Recruitment of a part-time BSL level 3 trainer in progress for sign-capture and input to development of the BSL lexicon (WP5).

1.2/3 Deliverable/s this period

- None

<i>Deliverable Code & Name</i>	<i>Month Originally planned</i>	<i>Current view Revised Month (*)</i>	<i>Actual delivery</i>
Deliverable/ Milestone No			
Deliverable/Milestone Name			
Technical Achievement Description for that deliverable			
Problem / Delays Description	Corrective Action		
Describe issues or problems that might affect achievement, delay activities, deliverables or milestones	Corrective action envisaged to overcome the issue. This should include the expected impact in terms of delays, quality and quantity of work.		

1.4 Deviations from Work Package Plan. Complete for each deviation

- None

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WP No.	Deliverables effected	Action by date
Describe Deviation from plan:		
Why are Deliverables not on schedule:		
Describe possible solutions:		
State proposed rationale for requested change:		
Give pros		cons
Recommend one solution:		

2 – Contractual Arrangements

<i>Serious problems requiring change of contract/consortium/description of work</i>
None

3 - Project Meetings held

<i>Title</i>	<i>Date</i>	<i>Location</i>	<i>Comments</i>

4 - Dissemination / Promotional Information

4.1 Conferences and/or Workshops attended/foreseen

<i>Date</i>	<i>Title of conference/workshop</i>	<i>No of People</i>	<i>Title of presented Paper</i>
None			

4.2 Articles Published , Press coverage etc.

None

<i>Date and Type</i>	<i>Details</i>
None	

5.4 Main results: Patents, guidelines, standards, prototypes, PhDs, Specs

None

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<i>Date and Type</i>	<i>Details</i>

6 – Project Effort

6.1 Make an entry for each member of staff on the project.

Effort for the reporting period (in decimal person months)	Work Package No								
	1	2	3	4	5	6	7	8	T
names of staff *						0.26			0.26
Amy Hunter									
Helen Hickey						0.11			0.11
Total						0.37			0.37

6.2 Accumulated Effort

Effort for the reporting period (person hours)	Work Package No *																		
	1		2		3		4		5		6		7		8		Total		
names of staff	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	
Amy Hunter																			40
Helen Hickey																			16
Total																			56

* Remember planned effort is for the work package not the individual

I confirm that the details entered on this form are correct

Signature

Note: The signature must match the name on the top of the form